



Access for All
(Charity Reg No. CH542)

NOTICE IS HEREBY GIVEN THAT an Annual General Meeting of the members of Access for All (the “Charity”) will be held at the Harry Bound Room, Les Cotils, L'Hyvreuse, St Peter Port, Guernsey, GY1 1UU on Tuesday, 27 November 2018 at 19:00 hrs. for the purpose of considering and, if thought fit, passing the following business:

ORDINARY BUSINESS

1. To receive the Annual Report and Accounts of the Charity for the year-ended 31 December 2017
2. To re-elect Richard Evans as a Trustee
3. To re-elect Karen Blanchford as a Trustee
4. To re-elect Anthony Yates as a Trustee
5. To re-elect Peter Hill-Smith as a Trustee
6. To receive any Trustee nominations from the Members

By order of the Committee of Trustees

Matt Falla
Secretary

Date: 13 November 2018

Contact Address: New Place, Petit Bouet, St Peter Port, Guernsey, GY1 2AJ

Notes:

1. Any member entitled to attend and vote at the meeting is entitled to appoint one or more proxies to attend and vote instead of him. A proxy need not be a member of the Charity.
2. The enclosed form of proxy, together, if appropriate, with the power of attorney or other authority (if any) under which it is signed, must be deposited at the contact address of the Charity not later than twenty-four hours before the time appointed for holding the meeting.
3. Return of a completed form of proxy will not preclude a member from attending and voting personally at the meeting.
4. The notice sets out the business to be proposed at the meeting. The meeting will be chaired by a person nominated by the members present in person or by proxy at the meeting.
5. The quorum for a meeting of members is 15 or more members present in person or by proxy.
6. If, within half an hour from the appointed time for the meeting, a quorum is not present, then the meeting will be adjourned to be held seven days following the scheduled date and time of the original meeting.

PROXY FORM

for
ACCESS FOR ALL

I/We (full name) _____ Membership No. _____

of (address) _____

being a member of Access for All hereby appoint the Chairman of the Annual General

Meeting ("AGM") or _____,
(print name* See note 2)

as my/our proxy to attend, speak and vote for me/us and on my/our behalf at the AGM of Access for All to be held at the Harry Bound Room, Les Cotils, L'Hyvreuse, St Peter Port, Guernsey, GY1 1UU on Tuesday, 27 November 2018 at 19:00 hrs.

Ordinary Business

		For	Against	Vote Withheld
1.	To receive the Annual Report and Accounts of the Charity for the year-ended 31 December 2017			
2.	To re-elect Richard Evans as a Trustee			
3.	To re-elect Karen Blanchford as a Trustee			
4.	To re-elect Anthony Yates as a Trustee			
5.	To re-elect Peter Hill-Smith as a Trustee			

Should you wish to stand for election as a Trustee, please tick here*:

Signature: _____

Date:

For proxy appointments, please return completed forms of proxy to the Secretary prior to the Annual General Meeting in accordance with the attached instructions.

**Pursuant to article 6(5) of the Constitution, any member may stand for election as a Trustee at the AGM. Any such elections shall be considered by those members present at the AGM. For more information on the role and duties of the Trustees please contact the Secretary.*

NOTES TO THE FORM OF PROXY:

1. Only members entered on the Register of Members at the time of the AGM are entitled to attend, speak and vote at the AGM. A member so entitled may appoint one or more proxies to attend, speak and vote instead of him/her. The proxy may be an individual or a body corporate who need not be a member of the Charity.
2. You may appoint one or more proxies of your choice. If you require any proxy other than the Chairman of the AGM, delete the words “the Chairman of the AGM, or”, add the name of the proxy you wish to appoint and initial the alteration. If you wish your proxy to speak on your behalf at the meeting you will need to appoint your own choice of proxy (not the Chairman) and give your instructions directly to them. The proxy need not be a member of the Charity and is entitled to speak and vote on any other business which may properly come before the AGM.
3. The “Vote Withheld” option on the Form of Proxy is provided to enable you to abstain on any particular resolution, however, will not be counted in the calculation of the proportion of votes “For” and “Against” a resolution.
4. This Form of Proxy must be signed and dated by the member or his/her attorney duly authorised in writing. A corporation must have the Proxy Form signed by an officer or attorney or any other person authorised to sign on its behalf.
5. If this Form of Proxy is returned without any indication as to how the person appointed proxy shall vote, he/she will exercise his/her discretion as to how he/she votes or whether he/she abstains from voting (including on any other matter which may properly come before the AGM).
6. To be valid, this Form of Proxy must be completed and deposited, together with the power of attorney or any other authority (if any) under which it is signed to the attention of the Secretary, Access For All, Pignon Cottage, St Thomas’ Village, Victoria Road, St Peter Port, Guernsey, GY1 1JG or by email to mattfalla@outlook.com as soon as possible and, in any event, not later than 19.00 p.m. on Friday, 23 November 2018. Completion and return of a Form of Proxy will not preclude a member from attending, speaking and voting in person at the AGM.
7. To change your proxy instructions, simply submit a new proxy appointment using the method set out above. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence. Please note that the cut-off time for receipt of proxy appointments also applies in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.
8. The termination of the authority of a person to act as proxy must be notified to the Charity in writing.